**220406 Architectural technician/technologist**

[Laurence Associates](https://uk.indeed.com/cmp/Russell-Sage-Studio-2?campaignid=mobvjcmp&from=mobviewjob&tk=1fvtgt9kr235m000&fromjk=97fdbae8d772fef3)

Cornwall

Full-time

Laurence Associates is seeking an architectural technician or technologist to join its team in Cornwall, UK.  
We are looking for an experienced technician or technologist to work with us on a full time, permanent basis.  
Laurence Associates is a unique multidisciplinary planning-led architecture practice based in Cornwall, working across architectural sectors but specialising in bespoke housing design. We are a dynamic team of chartered architects, architectural technologists, landscape architects and town planners that work together closely and collectively to offer our clients a fully integrated approach to development.  
We are looking for an ambitious, self-motivated team member to join us with relevant experience in delivering high end residential projects from planning stage through to construction phase.  
**Key areas of responsibility:**

* producing drawings for planning and building applications and detailed tender packages
* producing tender and construction phase drawing packages, and schedules of work
* liaising directly with external consultants e.g. structural and civil/mechanical engineers to obtain specific technical details to include within drawings
* attending on-site meetings and managing queries as required

**Skills:**

* keen eye for detail
* strong teamwork and communication skills
* advanced knowledge of detailed technical design and construction methods
* technical: understanding of UK building regulations, LABC, NHBC and associated construction guidance and third-party warranty requirements
* project management: the ability to work on simultaneous projects with a quick turnaround of thorough, detailed, accurate drawings
* ability to prepare detailed and fully coordinated working drawing packages within agreed timescales
* managing tender processes: documentation, issuing and analysing

contract administration: understanding and experience in administering building contracts, issuing instructions and dealing with requests for information

* ArchiCAD experience is ideal or experience using 3D drawing software

**Essential:**

* Relevant industry qualification, ideally CIAT membership or working towards MCIAT
* Current eligibility to work in the UK and good written and spoken English.

Laurence Associates is an equal opportunities employer. We offer a competitive benefits package and flexi-time work patterns. Salary is negotiable, based on experience and qualifications.  
Please submit your CV and portfolio using the apply for job button below.

4 April 2022

Job Type: Full-time

**220405 Technical services technician**

[Bartlett School of Architecture](https://uk.indeed.com/cmp/Russell-Sage-Studio-2?campaignid=mobvjcmp&from=mobviewjob&tk=1fvth1qb5jl2l800&fromjk=78237b670380593e" \t "_blank)

London

Remote

£25,715 - £29,088 a year - Permanent

The Bartlett School of Architecture is hiring a technical services technician to join its team in London.  
The appointment will be on UCL Grade 5.  
14.6 hours per week (40% FTE)  
Permanent  
The salary range will be £25,715-£29,088 per annum, inclusive of London allowance.  
UCL is one of the leading research and teaching intensive multi-faculty universities in the world. The Bartlett School of Architecture is one of the world’s most exciting architecture schools, set within UCL’s Faculty of The Built Environment. Our staff are at the forefront of international research and teaching, encompassing individual excellence, interdisciplinary collaborations, and pioneering methodologies. This role will join the team of The Bartlett Manufacturing and Design Exchange (B-made) which operates across two sites, with manufacturing centres in the Bartlett School of Architecture’s Bloomsbury site and in UCL’s newly developed Here East site supporting the University’s vanguard move to Queen Elizabeth Olympic Park, (QEOP) Stratford.  
The post holder will work in various capacities and this is an excellent opportunity for someone who is eager to learn a variety of skills and enjoys a dynamic work environment. The main duties will be to support the B-made Hub, 3D Printing and Laser Cutting at UCL Here East; The successful candidate will provide customer focused services to all workshop users. In The B-made Hub, they will check students into and out of the workshop, process material sales, rent out tools and maintain stock levels. They will also work with the 3D Printing team to maintain 3D Printing equipment, perform file checks and support users with their file preparations. They will also support students’ use of the laser cutters, troubleshooting issues, and participating in machine maintenance. This post will be based at B-made’s UCL at Here East location but will liaise and work interchangeably with B-made staff at Here East and 22 Gordon Street as required so the post holder must be able to periodically travel to and from both sites. Please note that given the nature of this post, the post holder will be required to work on site and in-person. Remote working will not be possible unless required by the government or UCL policy.  
We are seeking candidates who are qualified to GCSE and A Level standard or who possess equivalent experience and who demonstrate the ability and willingness to operate in a solution-centric manner. The successful candidate will have excellent customer service skills with relevant experience in retail (or similar environments). Candidates should have an interest in fabrication technologies and ideally have come experience in making or Computer Aided Design (CAD). All applicants are requested to read the requirements in the person specification (within the job description document) carefully, before applying.  
For further details about the vacancy and how to apply online please click here and search on reference number 1882800  
Informal enquiries about the post may be made to B-made Lecturer Viktoria Viktorija via: v.viktorija@  
For queries regarding the application process, please contact the Bartlett’s HR team via: bartl@  
The UCL Ways of Working for professional services supports colleagues to be successful and happy at UCL through sharing expectations around how we work – please see /ways-of-working to find out more.  
Closing date: 21/3/2022  
Latest time for the submission of applications: 23:59  
Interview date: TBC  
We particularly welcome applications from black and minority ethnic candidates as they are under-represented within UCL at this level.  
We will consider applications to work on a part-time, flexible and job share basis wherever possible.  
Our department is working towards an Athena SWAN award. We are committed to advancing gender equality within our department.

4 April 2022

Job Type: Permanent

Salary: £25,715.00-£29,088.00 per year